## Podcasting Uses and Applications

### Professor Curt Bonk Instructional Systems Technology Department School of Education Indiana University, Bloomington, IN <u>Sponsored by:</u> Instructional Consulting

## Instructional Systems Technology

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## **Content Overview**

- 1. What is a podcast? A "podcast" is a digital media file (or series of files) that is distributed over the Internet.
- 2. How play? You play a podcast with either a hand-held digital device (such as an iPod—hence the "pod" in the word podcast) or on a personal computer.



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## **Content Overview**

3. When and why use podcasts?

- a. To help students keep up;
- b. Record recent info in news;
- c. Advertize a class;
- d. Save or replay key course info.



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## **Content Overview**

- 4. How and where use (Part 1)?
- · recording lectures,
- · student projects,
- summarizing key points,
- · relate content to the real world,
- · discuss something relevant to class (news),
- · reports, research, or conferences,



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## **Content Overview**

- 4. How and where use (Part 2)?
- · supplemental book and other materials,
- · assignment directions,
- · student expert interviews,
- · language lessons,
- · oral reports,
- recording of performances.



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## Self-Paced Language Programs: JapanesePod, Arabic online, etc.











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## **Content Overview**

- 5. How Listen? Students can download and listen on using their technology (e.g., iPods, iPhones, desktops, and laptops).
- 6. Adds to course flexibility, convenience, and exposure. More time to review the course material.



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## **Content Overview**

- 7. Recording lectures (what supports and tools are needed...?). Determine what is available in your setting.
- 8. Reusing existing podcast content (find, evaluate, gain permission).
- 9. Student generated podcasts.



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Relist (e.g., new iF	en to NPR Shows ad announcement April 2010)
Annual Advent	











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## **Examples of Online Visuals**

- 1. Michigan School of Dentistry.
- 2. IU Kelley School of Business (podcasts as info recruiting tool).
- 3. Vanderbilt in iTunes.





















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## **Advice and Guidelines**

1.Keep them relatively short and to the point; short and snappy 3 minute files that get your points across; try to keep most podcasts under 10 or 15 minutes.



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## **Advice and Guidelines**

- 2. Record guests experts for your podcast shows when you get a chance to create variety.
- 3. Consider buying a microphone for your iPod.



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## **Advice and Guidelines**

- 4. Post your podcast lectures at an easy to navigate Website. Create a link to them in the course management system.
- 5. Have a script. Build in some banter or humorous interchange if 2 or more people are involved.

Arizona State University: iTunes U



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## **Advice and Guidelines**

- 6. You might try a question and answer format with prearranged questions.
- 7. Make informal, friendly, conversational.
- 8. Do not overload learners with many URLs and other stuff to write down; put that in your blog or CMS.



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## **Advice and Guidelines**

9. Be prepared but do not script it.

- 10. Find a quiet place for the podcast.
- 11. Do a test of the system and listen to the results.



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## **Advice and Guidelines**

- 12. Relax and slow down. Avoid the appearance of rushing through it.
- 13. Suggest resources your students might wish to further explore.
- 14. Post any associated images or PowerPoint slides.





# **U**EVERTURE EVERT **Advice and Guidelines**5. Keep the microphone close to you. 5. Talk to people at your teaching and learning center about the equipment available and normal podcasting procedures. 7. Attend campus training if available.

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## **Advice and Guidelines**

18. Think about your discipline: those in the medical profession, for instance, might make available heart or breathing sounds through podcasts; music professor might record the sounds of instruments as they get older.



## Advice and Guidelines 19. Search the podcast directories and portals for existing podcast shows you might use (e.g., Podcast Alley).











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George Bodine	Dave Brooks		

<b>Podcast Teach with Tech</b> (IU School of Education)			
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## **Content Overview**

- 1. Rationale: Students want a synchronous experience; a sense of instructor caring.
- 2. Instructor presence: information, quick feedback, social interaction.



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## **Content Overview**

3. Synchronous session technology: chat, Webcam, interactive videoconferencing, synchronous conferencing tools (DimDim, Adobe Connect Pro, Elluminate, WebEx, Live Meeting, etc.).

















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**Content Overview** 

11. Pros: immediacy, interactivity, check

for understanding, provide educational

challenges, self-paced, enhanced sense

of connectivity, multiple perspectives

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and forms of support, etc.



include an assistant, agenda, handouts, rituals or script, etc.).

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## **Content Overview**

12.Cons: lack of eye contact and nonverbal signals, lack of physical control, not in a distraction free environments, limited reflection time, language barriers, time zone differences, Internet connection problems, delays, and differences, limited depth to discussion, etc.

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## Examples of Webinars and Webcasts

- 1. Synchronous + asynchronous.
- 2. Guest chats with book or chapter author.
- 3. Instructor live from another country, a conference, the beach, etc.



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## Examples of Webinars and Webcasts

- 4. Conference keynote and invited speakers.
- 5. Company sponsored Webinars on topics.
- 6. Book author promotions and interviews.











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## Webcasting to Local and Remote Students

A professor at the Monterrey Institute of Technology and Higher Education teaches a class in which some students participate via satellite...The institution's now reaches 35,000 new students (June 16, 2010, Chronicle of Higher Education).













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College 2.0: More Professors Could Share Lectures Online. But Should They?, Chronicle of Higher Education, Jeffrey R. Young, March 7, 2010





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## College 2.0: More Professors Could Share Lectures Online. But Should They?, Chronicle of HE, Jeffrey R. Young, March 7, 2010

"The latest Campus Computing Survey, which gathers data on classroom technology nationwide, found that 28 percent of colleges have a strategic plan to provide coursecasting equipment, and 35 percent more are working on a plan now."













## EXPLANA ENVERSETY Advice and Guidelines 1. Have an optional orientation or practice session. 2. Check that equipment works (come 15-20

 Check that equipment works (come 15-20 minutes early). If using your laptop and a Webcam, be sure to test and close other applications so as to free up space.



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## **Advice and Guidelines**

- 3. Explain task purpose.
- 4. Schedule breaks.
- 5. Avoid talking for more than 15 or 20 minutes without pausing for questions.

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## Advice and Guidelines

- 6. Embed polls and surveys in the Webinar or synchronous classroom.
- 7. Archive the event for students who missed it.



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## **Advice and Guidelines**

- 8. Review content covered at the end of the lecture or Webinar.
- 9. A synchronous experience followed by an asynchronous one is highly engaging (and vice versa).

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## **Advice and Guidelines**

10. Hang a "Do Not Disturb" sign outside your door. Yellow police tape "Learning in Progress" from Trainers Warehouse also works. Keep 1-2 bottles of water at your side.





## **Advice and Guidelines**

11. Set a time for the event that takes into account all students. Perhaps have students vote on the timing or alternate the start time if you plan multiple sessions.



## Embed the synchronous sessions when and where they fit best. Create an agenda for each session.

 14. Provide students with guidelines, tips, and procedures for the synchronous technology and session.





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## Advice and Guidelines

16. Attend faculty development sessions on synchronous conferencing and Webcasting if available.



## Professional Development Videos (e.g., STARLINK from Dallas) Image: Starling the starling the

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## Where and when will you webcast?

For More Information, Contact: Instructional Consulting Indiana University School of Education Bloomington, Indiana http://www.indiana.edu/~icy/





## Ending, Archiving, Updating, and Reusing an Online Course



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## **Content Overview**

- 2. Designing personal archive plans.
- 3. Obtaining permission from students.
- 4. Making time to update your online contents.





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## **Content Overview**

- 7. Support: ask a student to check over what you saved or ask for support from your teaching and learning center.
- 8. Updating course content: Updating podcasts, webcast lectures, online exams, and other documents.



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## **Content Overview**

 Finding exemplary archived courses.
 Reviewing archiving procedures of existing courses.





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## **Content Overview**

- 11. Archived Resource Considerations:
- · Purpose or scope;
- Who contributed or created (gaining permissions);
- Need for updating;
- Technical requirements (operating system);
- Learning resource type (e.g., simulation, diagram);
  Interactivity type and level.



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## Archiving, Updating, and Reusing Opportunities

- 1. Permission to post student work ("let me make it better").
- 2. Student volunteers to update content.
- 3. Accumulate more videos, Web resources, portals, etc.













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## **Advice and Guidelines**

- 1. Remember that no online course is ever complete. Continue to save quality course contents.
- 2. Hire a student to help save the good stuff.



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## **Advice and Guidelines**

3. Create a system for flagging and saving content for the next time you offer the course. For instance, keep a file for possible new course materials, articles, assignments, and other ideas.



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## **Advice and Guidelines**

- 4. Personally review what you think worked and did not work.
- 5. Make plans for the next time you offer the course.



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## **Advice and Guidelines**

- 6. Conduct formative and summative assessment of course contents. Students might rate course contents.
- 7. Break course into manageable chunks or units.



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## **Advice and Guidelines**

- 8. Leave space for new units or topics.
- 9. Consider storing online content in a personal server or personal space.



# Advice and Guidelines One of the content with your CMS. How long is the content saved and portable to newer versions of the course by the CMS? How do you move or reuse it? You do not want to lose important forms, tests, resources, and other documents.

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## Advice and Guidelines

11. Determine the policy of your institution regarding taking and reusing the content you create in new environments.



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## Advice and Guidelines 12. Check out other courses in your

- area or discipline that are archived.
- 13. Perhaps write to author or owner of such courses for permission to use that content.















## Ending, Archiving, Updating, and Reusing an Online Course Hosted By: Professor Curt Bonk

Professor Curt Bonk Instructional Systems Technology Department School of Education Indiana University, Bloomington, IN

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